



DEPARTMENT OF PLANNING AND ZONING

301 King Street
Room 2100
Alexandria, VA 22314

Phone (703) 746-4666
Fax (703) 838-6393

www.alexandriava.gov

Shuter Hills Owners Association
111 Roberts Lane
Alexandria, VA 22314

RE: 2050 Ballenger Ave

Dear Jim Torretti, President:

The following request for an administrative special use permit has been received. In accordance with section 11-500 of the Zoning Ordinance, the request below may be approved administratively by the Director of Planning and Zoning. **If you have any comments regarding the request, please contact Planning and Zoning staff at (703)746-4666 or email the Planner listed below the case no later than November 27th, 2014.**

SPECIAL USE PERMIT # 2014-0116

2050 Ballenger Ave – Proposed Business: Carlyle Club

Request for a New Administrative Special Use Permit to operate a restaurant with outdoor dining; zoned CD/Commercial Downtown

APPLICANT: Carlyle Club, LLC

PLANNER: Ann Horowitz – ann.horowitz@alexandriava.gov

Applications and status of approval for past and pending Administrative Special Use Permit requests can be viewed online at <http://alexandriava.gov/planning/info/default.aspx?id=18476>

If you wish to receive electronic notices please submit your email address to Graciela Moreno at graciela.moreno@alexandriava.gov or call 703.746.3808.

Thank you,

Damaso Rodriguez

Administrative Analyst

(703) 746-3846

Planning & Zoning Department

City of Alexandria